

**Documents required for procurement of Labour Clearance Certificate (L.C.C.) from the
Labour Department, Government of Sikkim for work executed by a
Government Contractor.**

THE WORK EXECUTED THROUGH CONTRACTOR

1. L.C.C. Application form from the Labour Department
2. Payment register
3. Work Order
4. If RA (running Bill), a statement duly signed by the competent authority showing the true Amount claimed and the payments already made or due.
5. A copy of the Contractors Enlistment Certificate
6. Bank Receipt (B.R.) from the State Bank of Sikkim under Head 0230/L&E as under:-
 - a) Upto Rs 5 lakhs - Rs 100/-
 - b) Rs 5,00,001 to 11 lakhs - Rs 200/-
 - c) Rs 11,00,001 to Rs 1 Crore - Rs 500/-
 - d) Above Rs 1 Crore - Rs 1000/-
7. Completion/Under Progress Certificate (Original) duly signed and sealed by the concerned AE/DE.
8. 1% Welfare Cess of the total amount sanctioned **or** total claimed amount in the form of Demand Draft in favour of:-

*Secretary
Building and other construction workers Welfare Board
Labour Department*
9. The L.C.C. shall only be handed over to the Concerned Contractor.